

13 OCT 1981

MEMORANDUM FOR THE RECORD

SUBJECT: Master Plan Weekly Review Meeting

1. The Master Plan Weekly Review Meeting was held on 9 October 1981 at the office of Skidmore, Owings & Merrill (SOM) in Washington, D.C. The following persons were present:

Walter Arensberg, SOM  
James Rich, SOM  
Ted Oldham, SOM  
Alan Carroll, SOM  
John Livengood, SOM  
James Peacock, SOM  
Rafael Cervantes, Cervantes & Associates



2. Rafael Cervantes advised that the existing main water supply was of sufficient capacity to serve both the existing and new building. However, he recommended that a new 8-inch line be installed from Saville Lane in order to provide a degree of redundancy for the Agency. He also advised that an existing 8-inch line behind the cafeteria and a 6-inch line in West Parking Lot would have to be relocated.

3. With respect to sanitary sewer, Mr. Cervantes advised that a new 10-inch line would be repaired to serve the new building and that the existing lift station had sufficient capacity to serve the new and existing building.

4. Storm water management was discussed, and it was agreed to consider both dry wells and dry ponds. Several locations for dry ponds were discussed, and one located south of the existing Headquarters was rejected. It was also agreed not to consider roof top retention as a means of storm water control.

5. Preliminary cost figures were discussed, but since the utility costs for HVAC and power were not available, a good total cost figure could not be determined. Total costs will be

developed next week and presented to the Agency on 10 October. SOM recommended that a 10 percent design contingency should be included at the Master Plan stage, which is in addition to a construction contingency.

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